

TECHNOLOGY IN THE EDUCATIONAL PROGRAM

Policy Code: 3220 AR-1

Elkin City Schools Bring Your Own Device (BYOD) Procedures

Elkin City Schools provides wireless network access in each of its school buildings in order to provide students with 21st century learning opportunities. The purpose of this procedure is to establish clear guidelines and procedures to ensure the integrity of the ECS network. This BYOD procedure applies, but is not limited to all devices used by students to access network resources and store data. Examples of these are:

- Smartphones/mobile/cellular phone
- Tablets
- Portable media devices
- PDAs
- Laptop/notebook/netbook computers
- Any personally-owned device capable of storing data and connecting to a network

These BYOD procedures assume the use of battery powered portable devices and prohibits bringing desktop/tower or other technology that requires a full time power connection to operate. This procedure applies to any hardware and related software that is not owned or supplied by ECS, but could be used to access organizational resources. That is, devices users have acquired for personal use but also wish to use in the school environment. This procedure and the term “users” applies to any student, employee or guest of Elkin City Schools that brings a personal device to access the ECS network.

Technical Requirements

Each device must have wireless (Wifi) capability to access the Internet. Connecting to the network with Ethernet cables is not permitted. The student will use the district’s secured and CIPA compliant (filtered) public wireless network; Use of 3G/4G wireless connections at school is prohibited.

Guidelines for Use of Wireless Internet

Users must understand that the use of a personal device in the classroom is for instructional use only and at the teacher’s discretion. Users should have permission from the teacher to use a personal device in their classroom. Use of personal devices in the classroom must support instructional activities.

Users must power off and put away personal devices if directed to do so by teachers or school administration. Users must ensure their personal devices do not interfere with the network usage of others. Users must ensure that their personal devices do not disrupt the learning of others. For example, audio should be muted unless directed otherwise by instructional staff.

Users must abide by the Elkin City Schools Acceptable Use Policy when using personal computers. (Policy Code 3225/4312/7320). Users should not access websites of a pornographic, sexual, illegal or otherwise considered inappropriate by Elkin City Schools. No user is permitted to cyber-bully or harasses another user or group of users. Any activity of a malicious and/or illegal intent is prohibited.

Users are responsible for the use of their personal device on the ECS network at all times. Users should practice caution when allowing others to access their personal device. ECS expressly prohibits the use of personally owned devices in locker rooms, restrooms, and nurses offices. Students are not permitted to use any electronic device to record audio/video or take pictures of any student or staff member without their permission. The distribution of unauthorized media or any violations and misuses of personal devices on school grounds will be subject to established discipline policies and procedures.

ECS reserves the right to monitor, inspect, copy, and review a personally owned device or file when the administration has a reasonable suspicion that a violation has occurred.

Disclaimers

Wireless access is available for Internet uses only. Users of personal devices will not be granted access to other network resources such as school-system owned software and hardware devices including printers, servers, and local storage devices. ECS staff members are not permitted to facilitate student personal device access to the ECS private wireless networks or local network resources

In addition, the Elkin City Schools technology department personnel are not permitted under North Carolina state law to provide technical support for personal devices.

No work orders may be submitted to the technology department for personal computers, nor does the school system provide any technical support for these devices. Support and technical assistance is the sole responsibility of the user.

Elkin City Schools assumes no responsibility for malfunction, damage, theft, or loss of personal devices used on any of school campuses or in any of its school buildings.

Adopted: August 25, 2014